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| Agenda Item/ | Discussion | Action |
| BSA Update (Barney) |  | None to date/No meeting currently occurring at BSA offices…  Working on Sea Scouts-not happening as of now |
|  | Budget balance (Jack)  Popcorn sales /doing well & Seabase is # 1 in sales/top 6 nationally | Trying to balance with C-19 for End of the Year |
|  |  | Trying to get BSA board members re-engaged/working on fundraising grants (Wil & others) |
|  | Offering classes to families | Family day 9-12 (Aquatics Day)  11 families enrolled/need to invite more families  \*all C-19 measures in place.  Emailing families/calling over 1100 call made to Seabase families to touch base |
|  | Enrollment | 693 totals for Seabase  Sept (72% Capacity for classes)  Oct (90% capacity for classes)  Total for Fall is 80% which is good but still need more families |
|  | Boat Parade | Newport City has okayed event with same schedule  \*all C-19 measurements will be in place  Food/Beverages will be served (no alcohol)  #144 max people per night (5 nights available)  -private rentals for families for parade will be provided  Estimated revenue $6000-7000 from parade |
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| COVID-19 (C-19) Update/Protocol  (Jack/Ian/James) |  | Tom sent protocols with best practice in development via Zoho Connect |
|  |  | Ian to email Masters (OCC rowing to begin)  Masters to stay home for 5-6 days after vacation |
|  | Vacation for any Seabase Rowing families | Case by case basis  \*\*each coach should be notified if a family will be traveling, especially if going to a “hot” spot  Protocol stay home for 5-6 without symptoms & bring back a negative test if warranted by coaches |
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| Program Updates  (Ian/James/Kristen) |  |  |
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| Juniors | Getting frustrated with other clubs in the area doing full practice as if it is racing season.  Novice rowing on barge-losing kids since not “team” boat rowing (Fyi…sheriff’s not enforcing state mandates/guidelines)  Coaches encouraging Juniors of benefits in single row  \*\*Negative effects-may lose coxswains-if we lost them, we are unable to race-  Parents on board were asked opinions on whether or not they are comfortable with kids being in a boat with other kids not living in the same household  Ian mentioned question about rowers who carpool together-could they be in a boat together?  Coach James-opt in form for technical training  Josh Kellman stated to make sure everything aspect of COVID -19 issues are balanced in (safety/consequences if someone gets sick) | Barney to talk to Michael (OCBSA director) to discuss protocols & what can be done to alleviate rowers frustration or if there is any way to row in 2x, 4x, 8x without risk of shutting down program/Seabase  Day camp model for summer may work, however state mandates have superseded summer camps  Trying to bring in more kids around to local area to bring attention to Seabase-  Area of flyers being passed out -Lido & Dover Shores  Bay Shores to come  Parents stated they would like to see their kids on the water in other boats with safety measures for C-19 being followed. |
| Masters |  | Barney to look at team boats-guidelines for adults may fall under gym requirements |
| Elites/Collegians |  | OCC to begin within the week |
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| Memberships (Judy) | Juniors walk local Newport area to help increase membership & be noticed by families. | Document on Zoho for Masters  Masters -19 competitive (young adults)  A few Masters coming back soon/no response from some  \*Outreach for new prospective Masters  Phone outreach good response  Trying to bring in more kids around to local area to bring attention to Seabase-  Area of flyers being passed out -Lido & Dover Shores  Bay Shores to come |
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| Financial  Budget Review (Ian) | Have a roster now  Budget based on numbers-know expenses/coaching costs  Increase roster to help with higher budget or increase dues  Fall (Sept-December) $120,000 50% of Seabase income  Summer camps  130-134 active participants (a few kids are still not back at Seabase but on roster)  70 kids  ? Varsity Boys  24 middle school  4 coxswains  19 Varsity girls  16 novice girls  11 Novice Boys | Should have budget within couple of weeks/know cash flow  $67,000 learn to row/Junior camps  Less $20,000 coaches’ salaries  Net of $28,000 over summer |
| Fundraising (KC) |  | Put target sheet from September on Zoho Connect-board members please take a look  Researching companies who already give/in the background process  Meeting with friends who have contacts within these companies & with fundraising |
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| Facilities/Equipment | Launch need repairs/awaiting parts  How to maintain launches/  Discussion of bringing Keegan back just to work on launches on weekends…  How to get quick approval for launch repairs?  Sailboats | PO cables are approved but difficult to get because of demand  No plan as of yet/Lisa Fox to look into maintenance company since it will be 2-3 months for repairs if its is outsourced instead of in-house  Jack to research (need rowing budget asap)  Need actuals/ledger of costs in equipment areas-before it was lumped in with other programs but now rowing stands alone  New launches not available until late 2021  CDM boats are used by Seabase sailing-we will have more room when they are removed from Seabase (Tom is communicating with CDM) regarding this. |
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| Website (Josh/James/Ian) | In discussions with how to partner with Mater Dei that will benefit both rowing & school  \*maybe a model for other schools if this works out  \*social media vignettes with kids to show how fun/great rowing is while working out/making friends/participating in a team sport | (Mater Dei project)  Working on website/rebranding social media/logos/etc  Website to video (kids to have access to content via u-tube studio  Kids passing out flyers to make Seabase known throughout the community |
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| Event Planning (Charlotte) |  | Updated plans for events on Zoho Connect |
|  | Planning alumni row for 1/2021  Ergathon slated for Feb 2021 (depending on state guidelines) …this fundraiser will be done differently from previous years. (at initial discussion stage) |  |
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| Meeting adjourned at 9:42 |  | Next Meeting scheduled for Friday, November 20 @ 8:30 am via Zoom |